REQUEST FOR INFORMATION (RFI) – Request for Information: Market Engagement for Structuring a Potential Professional Services Contract to Support Implementation of the eThekwini Electricity Trading Services Reform Strategy

RFI Reference: EE-RFI-2026-01
Advertised Date: 16 February 2026
Closing Date: 6 March 2026

1. INTRODUCTION & BACKGROUND

eThekwini Electricity invites interested and qualified consulting firms to submit information in response to this Request for Information (RFI). This market engagement is intended to gather insights and recommendations on structuring a future professional services contract to support the implementation of the **eThekwini Electricity Trading Services Reform Strategy**.

Further information can be found on the following website - Metro Trading Service Reform or https://lg.treasury.gov.za/ibi_apps/portal/Municipal_Trading_Service_Reform

Response to this RFI is voluntary and without remuneration. This RFI is for information only; it is not a bid solicitation or request for proposal, and it does not commit eThekwini Electricity to any procurement process.

2. OBJECTIVES

The objectives of this RFI is to obtain expert advice and market perspectives on:

1. How to structure a professional services contract to support the implementation of the reform strategy where the scope of work is evolving and partially undefined.
2. How to specify resource needs across key areas including:
    - Electricity reform strategy implementation
    - Implementation support for the National Treasury's 8 minimum commitments
    - Change management and stakeholder engagement
    - Leadership and management development
    - Culture transformation
    - Project management
    - Corporate governance
    - Business restructuring, process optimisation and organisational performance improvement
    - Investment planning & decision making
3. Recommended commercial models, contracting approaches, risk allocation.
4. Understand market capability.

3. INFORMATION REQUESTED

Respondents are requested to share insights and recommendations on the following topics in the context of the above objectives:

3.1. Contract Structure & Commercial Model

- What contract types and commercial models best accommodate undefined or evolving scope?
- Features to ensure flexibility, scalability and value for money.
- Recommended duration, milestones, and optional extension terms.

3.2. Resource Planning & Role Definition

- What roles, skills, and competencies will be critical to support the reform programme?
- How best to outline and price resources where detailed project scope is not yet defined?
- Recommended staffing models (e.g., embedded advisors, blended teams).

3.3. Contract Governance & Delivery

- Recommended governance structures, reporting frameworks, and performance measurement processes.
- Approaches for risk management, oversight, and engagement with internal teams.

3.4. National Treasury's 8 Minimum Commitments

- How to integrate structured support for the 8 Minimum Commitments into contract deliverables and outcomes.

3.5. Market Capability & Value

- Perspectives on market readiness and capability for this type of engagement.
- Lessons from similar reform and electricity sector transformation initiatives.

Respondents may include case studies or examples of previous relevant work.

4. SUBMISSION TYPES

Respondents may choose one or both of the following options:

Written Response

- Organise responses in a document (PDF or Word) addressing the items in Section 3.

Interactive Engagement

- Request a short **in-person or virtual sessions** to present insights and discuss questions.
- Requests for in-person engagements should be noted in the submission email.

5. SUBMISSION INSTRUCTIONS

Submit written responses to:
Email: [subhash.jagannath@durban.gov.za]
Subject line: EE TSRS RFI Response – EE-RFI-2026-01
Required in submission:

- Company name, address, and point of contact
- Summary of relevant experience
- Responses aligned with Section 3 topics

Responses will be accepted until **close of business on 6 March 2026**.

6. CONFIDENTIALITY

Submissions will be used by eThekwini Electricity for the purpose of informing future procurement and contract structuring decisions. Respondents may identify specific information as confidential; such requests will be considered under applicable policies.

7. ENQUIRIES

For clarifications or questions about this RFI:
Contact Person: [Subhash Jagannath]
Email: [subhash.jagannath@durban.gov.za]
Phone: [083 651 5527 or 031 311 9561]